

Policy on Class Attendance

Attendance Policy and Failure to Comply with Attendance Policy

Lectures and seminars are mandatory for students registered for the course. Lecturers can set their own requirements regarding attendance, but must announce this in the course syllabus. In general, lecturers can assign a Fail (F) grade for any student with two or more unjustified absences from class.

Upon a written request from the student, the lecturer may exceptionally grant temporary exemption from attending a specific lecture or seminar in accordance with the previously announced attendance policy.

Failure to comply with the course attendance policy may imply consequences for the student's final grade as announced in the course syllabus.

Students have the right to file a formal complaint against sanctions for non-attendance to the Head of Department. Consequences of unsatisfactory attendance are included in the *CEU Student Rights, Rules and Academic Regulations*, Section 6.2.